



EXECUTIVE

BURNLEY TOWN HALL

Tuesday, 14th June, 2022 at 6.30 pm

PRESENT

MEMBERS

Councillors A Anwar (Chair), S Graham (Vice-Chair), J Harbour and S Hussain

OBSERVER

Cllr M Lishman (via video link)

OFFICERS

Mick Cartledge	– Chief Executive
Lukman Patel	– Chief Operating Officer
Howard Hamilton-Smith	– Head of Finance and Property
Alison McEwan	– Democracy Officer
Carol Eddleston	– Democracy Officer
Sarah Waddington	– Senior Planner
Elizabeth Murphy	– Planning Policy Manager
Kieron Roberts	– Parks Development Manager

1. Apologies

Apologies were received from Councillors Townsend & Lishman.

2. Minutes

The minutes of the last meeting were approved as a correct record and signed by the Chair.

3. Public Question Time

Cllr Alan Hosker attended and addressed the meeting on grass cutting on verges.

The Leader of the Council gave a response.

4. Executive Portfolios 2022/23

The signed Executive Portfolios for 2022/23 were noted.

5. Urgent Executive Decisions

The Urgent Executive Decisions taken by the Chief Executive were noted.

6. Executive Outside Body Appointments

The following appointments were confirmed by the Executive:

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Traffic Regulation Order sub-committee	Cllrs Graham, Harbour & Hussain
Pennine Lancashire Building Control Joint Committee	Cllr Harbour Substitute Cllr Graham
Pennine Lancashire Leaders and Chief Executives Joint Committee (PLACE)	Cllr Anwar Substitute Cllr Graham
Barnfield & Burnley Developments Ltd	Cllr Anwar Mick Cartledge
Housing Joint Venture Contract (Council Representatives)	Cllr Harbour Chief Operating Officer
Housing Joint Venture Contract (Stakeholder Representatives)	Cllr Anwar Chief Executive Strategic Head of Economy & Growth

7. Tennis Court Improvements and Management

PURPOSE

1. To inform members of the current position in terms of tennis provision across the Council's Green Spaces.
2. To provide details of the Lawn Tennis Association's (LTA) Capital Parks Funding proposal for Burnley, including operating models for future management/maintenance of courts.
3. To propose a way forward for sustainable tennis provision across Burnley in the future.

DECISION

That the Executive:

1. Notes the position in relation to the Council's current tennis offer.
2. Notes the detail of the LTA's Capital Parks Funding offer for Burnley.

3. Approves the suggested way forward for tennis provision across Burnley's Green Spaces as outlined in the 'Next Steps' section.
4. Notes the current situation at Barden Gardens and Towneley Park in terms of the future of tennis provision at these sites and agrees with the proposed way forward set out in their respective 'Next Steps' sections.

REASONS FOR DECISION

1. To improve the quality of parks courts across the borough.
2. To increase participation and playing opportunity to all.
3. To provide a sufficient income at each site which will contribute significantly to covering operating costs and ensuring self-sustainability.
4. To provide a tennis delivery operating model that will enable a range of LTA endorsed products and programmed activity to be run across park sites.
5. To provide a way forward for Barden Gardens and Towneley Park.

8. Residential Extensions Supplementary Planning Document

PURPOSE

1. The purpose of this report is to seek approval to undertake formal public consultation on a draft Residential Extensions Supplementary Planning Document (SPD).
2. The draft SPD (attached at Appendix A) has been prepared to support the implementation of Burnley's Local Plan. Once adopted, it will become a material consideration to be used in the determination of relevant applications.

DECISION

1. That the Executive approves the draft Residential Extensions SPD for public consultation for a six week period commencing this month.
2. That, up to the start of the consultation period, the Strategic Head of Economy and Growth is authorised by the Executive to make minor changes to the wording or layout of the draft SPD, providing that the changes do not materially alter the meaning of the consultation document.

REASON FOR DECISION

To meet the commitment to prepare a Residential Extensions SPD as set out in the Council's Local Development Scheme; and to seek comments on a draft of the document in accordance with the relevant regulations and commitments in the Council's Statement of Community Involvement (SCI).

9. Planning For Health Supplementary Planning Document

PURPOSE

1. The purpose of this report is to seek approval to undertake formal public consultation on a draft Planning for Health Supplementary Planning Document (SPD).
2. The draft SPD (attached at Appendix A) has been prepared to support the implementation of Burnley's Local Plan. Once adopted, it will become a material consideration to be used in the determination of relevant applications.

DECISION

- a. That Executive approves the draft Planning for Health SPD for public consultation for a six-week period commencing in late April/early May 2022.
- b. That, up to the start of the consultation period, the Strategic Head of Economy and Growth is authorised by the Executive to make minor changes to the wording or layout of the draft SPD, providing that the changes do not materially alter the meaning of the consultation document.

REASON FOR DECISION

To meet the commitment to preparing a Planning for Health SPD as set out in the Council's Local Development Scheme (LDS) and through the Council's involvement in the Pennine Lancashire Childhood Obesity Trailblazer Programme; and to seek comments in accordance with the relevant regulations and commitments in the Council's Statement of Community Involvement (SCI).

10. Exclusion of the Public

Members determined to exclude the public from the meeting before discussion took place on the items of business relating to Minute 11 (Charter Walk Progress 2022/23 and Proposals), Minute 12 (Enforcement & Cash Collection) and Minute 13 (Sale of Residential Properties) on the grounds that in view of the nature of the business to be transacted if the public were present there would be a disclosure to them of exempt information within the meaning of Part 3 of Schedule 12A of the Local Government Act 1972.

11. Charter Walk Progress 2022-23 and Proposals

PURPOSE

To update Members on the current position with Charter Walk and inform them of the proposals for 2022.

DECISION

That the report be noted.

REASON FOR DECISION

To keep Members apprised about the Council's main town centre property asset.

12. Enforcement and Cash Collection Contract

PURPOSE

To seek approval for the Council to participate in a joint procurement exercise with other Lancashire Councils, led by Preston City Council (Preston).

DECISION

That the Executive approves;

1. The Council's participation in the re-procurement of parking enforcement and cash collection services by taking advantage of a collaborative procurement exercise with other Lancashire Councils, led by Preston; and
2. That the Head of Streetscene, in consultation with the Head of Finance and Property and the Executive Member for Community and Environmental Services is given delegated authority to accept the most economically advantageous contract and agree any subsequent contract period extensions provided for in such Contract at the appropriate time.
3. That the Head of Streetscene in consultation with the Head of Legal and Democratic Services is granted delegated authority to execute all documents necessary to give effect to the above decision.

REASON FOR DECISION

1. To ensure service continuity, as the current contractual arrangements expire on the 5th October 2022.
2. To enable the Council to benefit from a multi-district procurement and to timely award the contract. It is also anticipated that a collaborative procurement will continue to deliver efficiencies and shared economy of scale benefits.

13. Sale of Residential Properties

PURPOSE

To seek approval to sell a portfolio of 25 residential properties.

DECISION

1. That the Executive approves the sale of 25 residential properties.
2. That the Executive authorises the Head of Legal & Democratic Services to complete all legal documentation necessary to give effect to the decision.

REASONS FOR DECISION

1. To increase the level of capital resources available to the Council.
2. To ensure good estate management.

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